**Drug Pack Stock Check – Narcotics & Controlled Drugs**

**Sheet number:**

**Drug pack number**:

This form is to be used to record drug bag contents. The drug bag then has to be sealed (seal number to be noted). After breaking the seal the contents have to be recorded again and the bag re-sealed.

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | Record the date and time for each stock check completed: | | | | | | | |
| **DATE** | | |  |  |  |  |  |  |  | |
| **TIME** | | |  |  |  |  |  |  |  | |
| Drug | Presentation | | Record the number of drugs below: | | | | | | | |
| **Controlled Drugs** | | | **Expiry**  **Date** | **QTY** |  | | | | | |
| **Haloperidol** | 5mg /mL | Amp |  | 0 |  |  |  |  | |  |
| **Ketamine** | 50mg/mL | Amp |  | 0 |  |  |  |  | |  |
| **Midazolam** | 5mg/mL | Vial |  | 2 |  |  |  |  | |  |
| **Propofol** | 10mg/mL | Vial |  | 1 |  |  |  |  | |  |
| **Thiopental** | 500mg | Vial |  | 1 |  |  |  |  | |  |
| **NARCOTICS** | | |  | | | | | | | |
| **Fentanyl** | 50microg/mL | Amp |  | 2 |  |  |  |  |  | |
| **Morphine** | 10mg/mL | Amp |  | 2 |  |  |  |  |  | |
|  | | | Record new security seal number below: | | | | | | | |
| **NEW SECURITY #** | | |  |  |  |  |  |  |  | |
|  | | | Signature and PIN number (DOH/MOH) for each stock check completed: | | | | | | | |
| **SIGNATURE** | | |  |  |  |  |  |  |  | |
| **DOH / MOH PIN #** | | |  |  |  |  |  |  |  | |
| **WITNESS SIGNATURE** | | |  |  |  |  |  |  |  | |
| **WITNESS DOH / MOH PIN #** | | |  |  |  |  |  |  |  | |

Amp = ampoule

Cre = cream

Neb = nebuliser

Spr = spray

Sus = suspension

Syr = syringe (pre-filled)

Tab = Tablet